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Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



To: Delyth McIntyre (Chair)

CS/NG

Councillors: Janet Axworthy, Chris Bithell,
Paul Cunningham, Adele Davies-Cooke,
Colin Legg, Dave Mackie and Ian Roberts

14 February 2019

RELIGIOUS DENOMINATIONS:

Gareth Wyn Jones, Sue Jones and Roz Williams

Jan Kelly / 01352 702301
janet.kelly@flintshire.gov.uk

TEACHER ASSOCIATIONS:

Lyn Harkin, Ibad Hussain, Lyn Oakes
and Gail Woodward

Dear Sir / Madam

A meeting of the **FLINTSHIRE SACRE** will be held in the **YSGOL MAES GARMON, CONWAY STREET, MOLD, CH7 1JB** on **WEDNESDAY, 20TH FEBRUARY, 2019** at **4.00 PM** to consider the following items.

Yours sincerely

Robert Robins
Democratic Services Manager

AGENDA

- 1 **WELCOME AND INTRODUCTIONS**
- 2 **APOLOGIES FOR ABSENCE**
- 3 **DECLARATIONS OF INTEREST: CODE OF LOCAL GOVERNMENT CONDUCT**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4 **MINUTES** (Pages 3 - 6)

To approve and sign as a correct record the minutes of the last meeting.

5 **REVISED TERMS OF REFERENCE FOR APPROVAL** (Pages 7 - 12)

6 **ANALYSIS OF INSPECTION REPORTS**

To receive a report at the meeting by Vicky Barlow, Senior Manager for School Improvement, Education and Youth Portfolio.

7 **NEW CURRICULUM FOR WALES - NATIONAL CONSULTATION**

To receive an overview of the Welsh Government Consultation on the White Paper which sets out proposals for the legislation required and is open for consultation from 28th January to 22nd March 2019.

8 **WASACRE**

- To receive the minutes of the last meeting of the Association on 20th November 2018.
- To agree attendance at the next WASACRE meeting on 26th March 2019.

9 **FUTURE MEETINGS**

The next meeting will be held at 2pm on Wednesday, 12th June 2019.

FLINTSHIRE SACRE COMMITTEE
10 OCTOBER 2018

Minutes of the meeting of the SACRE Committee of Flintshire County Council held on the 10 October 2018

ELECTED MEMBERS:

Councillors: Chris Bithell (CB), Ian Roberts (IR)

LA REPRESENTATIVES:

Claire Homard –Chief Officer (Education and Youth) (CH)

RELIGIOUS DENOMINATIONS:

Delyth Mcintyre (DM)

Roz Williams, Director of Education & Lifelong Learning, Diocese of St Asaph (RW)

Gareth Wyn Jones (GJ)

TEACHER REPRESENTATIVES

Ibad Hussain (IB)

ALSO IN ATTENDANCE:

Kim Brookes – Senior Manager Business Support (KB) Clerk;

Alison Butler – Interim LA Curriculum Adviser (AB)

1. WELCOME AND INTRODUCTIONS

Following opening period of reflection DM welcomed colleagues to the meeting. It was agreed to proceed with the meeting for information as the membership was not quorate. CH proposed given the outdated terms of reference for the committee that a revised draft be tabled at the next meeting. Consideration also to be given to future timing of meetings to assist schools with cost of supply cover and to ask Headteacher Federations to nominate teacher representatives.

Action:

To propose revised terms of reference at next meeting. To note next meeting to commence at 4.00pm at Ysgol Maes Garmon and a rota of locations between Council and schools.

2. APOLOGIES

Cllrs Dave Mackie and Paul Cunningham

3. DECLARATIONS OF INTEREST

None reported

4. MINUTES

The minutes of the meeting of the Committee held on 13 June 2018 were submitted.

Matters arising:

CH reported that as Phil Lord was returning to his role with GWE, she would be undertaking the role as statutory Adviser to the Committee in the interim. The Authority's School Improvement Adviser when appointed, would then fulfil the role.

Page 3 - CH to follow up any Estyn reports highlighting compliance with statutory requirements for collective worship. RW also reported that she was seeking clarity from Estyn on their criteria for judgements.

Page 4 – it was noted that the resources at A level are available in English and Welsh.

Page 5 – resolutions at a and b to be actioned by CH.

Action :

Page 6 – RW advised that any wider belief representation on the committee be within the religious statutory guidance

5. DRAFT FLINTSHIRE SACRE ANNUAL REPORT 2017-18

The report was noted although a number of members had not received completed copies with their notice of meeting.

Action:

CH: full report to be brought forward at next meeting.

6. ANALYSIS OF INSPECTION REPORTS

AB confirmed that a review of recent Inspection reports showed that schools were making reference to spiritual; ethical and moral beliefs of pupils and therefore SACRE could be confident that schools are meeting their statutory requirements.

Action.

Report to be brought forward to next meeting.

7. CURRICULUM FOR WALES UPDATES – LED BY ALISON BUTLER

Following presentation by AB feedback was sought from individuals as to the proposed Humanities areas of learning. RW encouraged group discussion and feedback on the current Wales Government consultation on key themes. Final response needed by Wales Government on 16 November. Group discussion on governor training on the new curriculum; monitoring of compliance in schools.

8. QUESTIONS AND FEEDBACK REQUEST FROM WELSH GOVERNMENT ON SACRE WORKSHOP

Deferred

9. WASACRE

It was noted that the WASACRE minutes had also not been included with the notice of the meeting.

Action:

CH to raise with the Committee Services Section. Apologies to be sent from group for meeting of the 20 November

10. FUTURE MEETINGS

Wednesday 20 February 2019 - 4.00 pm at Ysgol Maes Garmon, Mold, tbc

Wednesday 12 June 2019

Meeting ended 4.20pm

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Standing Advisory Council for Religious Education

Constitution, Functions, Working Arrangements and Procedures

The Standing Advisory Council for Religious Education (SACRE) in **Flintshire** is established in accordance with the provisions of section 11 of the Education Reform Act 1988, and the recommendations contained in the Welsh Office Circular 10/94.

There are statutory duties on every Local Authority (LA) to establish a permanent body, called a Standing Advisory Council for Religious Education (SACRE), to advise the LA on matters concerned with the provision of RE and collective worship

A SACRE's main function is to advise the authority upon such matters connected with religious worship in county schools and the religious education to be given in accordance with an agreed syllabus as the authority may refer to the council or as the council may see fit

I – CONSTITUTION

1. Membership

1.1 The members of the SACRE are appointed by Flintshire County Council, the Local Education Authority, (LA) through the Annual Meeting of the Council.

1.2

(a) Representing Religious Denominations

Upon the nomination of the following:-

Two by the Church in Wales (St Asaph Diocese)

Two by the Roman Catholic Church (Wrexham Diocese)

One by the Presbyterian Church of Wales (English – Cheshire Flint & Denbigh Presbytery)

One by the Presbyterian Church of Wales (Welsh – Cheshire Flint & Denbigh Presbytery)

One by the Methodist Church (North Wales District)

One by the Union of Welsh Independents (Dwyrain Dinbych A Fflint Association)

One by the United Reformed Church (North Wales District)

(b) Representing Teacher Associations

Eight nominations by the Flintshire Headteacher Federations to represent the following phases of education:-

One secondary headteacher
Two primary headteachers
One secondary RE specialist
Two primary classroom teachers
One special school representative
One college representative Deeside VI

(c) Representing the Education Authority

Eight elected members of Flintshire County Council

(d) Co-opted Members

- (i) Representing Grant Maintained schools in the LA:
One member representing grant maintained school (when the LA has such a school or schools within it).
- (ii) Other co-opted members as the SACRE may decide will assist it in the performance of its functions, up to a maximum of five such members.

2. Terms of Office and Related Matters

- 2.1 Subject to the provisions of 2.2, 2.3 and 2.4 below, all members appointed to the SACRE as in 1 above, will hold office until 31st August in the year of the election of County Councillors or until they resign or until their successors are appointed, whichever is the earlier.
- 2.2 Any member of the SACRE appointed by the LA may be removed from membership of the SACRE if in the opinion of the LA he/she ceases to be representative of the religious denomination or teacher association which he/she was appointed to represent, or (as the case may be) of the LA.
- 2.3 A co-opted member of the SACRE shall hold office upon such terms as may be determined by the SACRE.
- 2.4. Any member of the SACRE appointed as a co-opted member to represent Grant Maintained schools in the LA may be removed jointly by the governing bodies of the grant-maintained schools in the LA.
- 2.5. Any member may at any time resign his/her office by giving written notice to that effect to the clerk to SACRE.

II **FUNCTIONS**

3. The principal responsibilities and functions of the SACRE, in accordance with the provisions of the 1988 and 1993 Acts are:
 - (a) to advise the LEA upon matters connected with religious worship in county schools and the religious education to be given in accordance with an agreed syllabus (including methods of teaching, the choice of teaching material, and the provision of teacher training);
 - (b) to monitor and support the effective provision of RE in schools, and consider whether any changes need to be made to an agreed syllabus or in the support offered to schools. This role includes the review of existing provision;
 - (c) to monitor the provision of daily collective worship in schools, and to consider any action which might be taken to improve such provision;
 - (d) to determine, on application by the Headteacher of a county school, whether the requirement of Christian collective worship under section 6 of the 1988 Act shall not be applied, in whole or in part, in that school. The headteacher can apply to the local SACRE to have the broadly Christian requirement disapplied and replaced by collective worship distinctive to another faith. The headteacher must consult the governing body before doing so
 - (e) to consider such matters as may be referred to them by the LA;
 - (f) to require the LA to convene to a Conference under the provisions of Schedule 5 of the Education Act 1944 for the purpose of reviewing the RE Agreed Syllabus adopted by the LA
 - (g) to review information on schools following inspection by the Office of Her Majesty's Chief Inspector of Schools in Wales (OHMCI);
 - (h) to offer advice to the LA on such matters not referred to SACRE by the LA, but which are related to the SACRE's functions;
 - (i) to publish an Annual Report on the work of SACRE covering the academic year, specifying any matters on which they have advised the LA, broadly describing the nature of that advice, and setting out the reasons for offering any advice on any matters not referred to the SACRE by the LA in the first place;

(j) in accordance with the provisions of the 1993 Act, a copy of the Annual Report is to be sent to WASACRE (Wales Association).

III WORKING ARRANGEMENTS

4. Appointment of Chairperson and Vice-Chairperson

4.1 At their first meeting the SACRE shall appoint a Chairperson and a Vice-Chairperson from amongst their members.

4.2 The Chairperson and Vice-Chairperson shall not be appointed from the same representative group of members.

4.3 Thereafter, at the first meeting in each academic year, the Vice-Chairperson appointed in the previous year shall be appointed Chairperson, and a new Vice-Chairperson shall be appointed.

4.4 The electing of such Chairpersons and Vice-Chairpersons from a rotating pattern of the three representative groups should be followed.

4.5 The provision of 4.3 and 4.4 above do not prevent a previous Chairperson or Vice-Chairperson from being eligible for re-appointment.

5. Officers of the Local Authority

5.1 The LA will appoint a clerk to the SACRE.

5.2 The Director of Education and/or his/her representatives shall be entitled to attend all meetings of the SACRE.

5.3 The Religious Education Adviser for the time being of the LA shall be the Adviser to the SACRE.

6. Specialist Speakers

6.1 The SACRE may if it so wishes arrange the attendance at a meeting of a specialist speaker who is not a member of the SACRE.

6.2 Each or any of the representative groups may require the attendance of a specialist speaker who is not a member of the SACRE, but only for the period during which any relevant matter is under consideration and provided that at least ten working days notice of such requirement is given to the Clerk for inclusion in the Agenda for the meeting.

7. Meetings

- 7.1 The SACRE shall meet at least once in each school terms, and at other times as may be required.
- 7.2 Each member of SACRE shall be given by the Clerk, at least fourteen clear days written notice of the date, time and place of the meeting, with the agenda and any relevant papers being despatched at least three clear working days in advance of the meeting, in accordance with the Access to Information Act 1985.
- 7.3 In accordance with the statutory regulations, public notice will be given for all meetings of the SACRE and Agreed Syllabus Conference, and both meetings will be open to members of the public, unless there are particular matters under discussion which would be more appropriately discussed in private. All relevant documents for a meeting should also be available for members of the public attending, and for public inspection at other times.

8. Chairing of Meetings

- 8.1 If both the Chairperson and the Vice-Chairperson are absent from a meeting, a person to take the Chair for the meeting shall be appointed upon the collective consent of the members present at the meeting. Should the Chairperson or Vice-Chairperson arrive during the rest of the meeting, the appointed substitute will hand over to them as soon as the item under discussion on their arrival is completed.

9. Quorum

- 9.1 The quorum for a meeting shall be **one-third** (rounded up to the nearest whole number) of the total membership.

10. Voting Procedures

- 10.1 It will be in order for the SACRE to work on the basis of consensus if it feels that this will facilitate effective and smooth working procedures.
- 10.2 However, if there is not a consensus, or whenever a representative group requests to do so, voting should in accordance with the prescribed procedure of one vote for each representative group.
- 10.3 In such a case, the representative group will determine how they are to cast their single vote by a majority decision of the members of that group.
- 10.4 Members of each of the representative groups shall regulate their own proceedings, and may meet separately as a group if they so choose.

11. Validity of Proceedings

11.1 The validity of proceedings of the SACRE or of any representative group with the SACRE shall not be affected:-

(a) by any vacancy in the membership of the SACRE or of a representative group;

(b) on the ground that a member of the SACRE appointed to represent any denomination or association does not at the time of the proceedings represent the denomination or association in question.

DRAFT